

21 October 2020

2020 parent trustee mid-term elections Board Chair and Principals Memo 9

Kia ora,

In [memo 8](#) we looked at:

- Promoting the call for nominations

This memo provides advice on:

- Nomination period is underway
- Monitor the number of nominations received

Nomination period is underway

Most boards will be part way through their nomination period now. If you are using the recommended election date of 4 December 2020, you have until **noon Sunday 1st November** to receive enough valid nominations to fill the advertised number of positions on the board.

It is important to highlight to your community that the closing day for nominations is a **Sunday, which means the school will not be open**. Encourage people to get their nominations in early and think about providing an alternative method, such as email, for sending nominations over the weekend.

Monitor the number of nominations received

Keep in touch with your returning officer to monitor the number of nominations received. This will help you assess whether your board will receive enough nominations or if you need to engage in more activity to encourage parents/caregivers/guardians and community representatives to stand for the board. For ideas on how to promote the elections, see the following information on the trustee election website:

- [election planner booklet](#)
- [promoting the elections web page](#)
- [elections promotional material](#) including posters, flyers, images for use in social media and newsletters
- We are also hosting a series of Kōrari workshops throughout New Zealand to encourage people to learn more about becoming a board member. To promote these workshops to your community we have provided some [Kōrari promotional material](#) including a flyer and videos for use on social media.

If you are worried that you will not receive enough nominations to fill the available positions then please call the elections advice line on 0800 353 284, or email electionsadvise@nzsta.org.nz. We can talk you through suggestions on how to generate more nominations and advise you on the options if you do not receive enough nominations.

Contact the NZSTA Elections Team

Our team is here to support your board during the trustee elections:

- Trustee elections website www.trustee-election.co.nz
- NZSTA Election Advice Line 0800 ELECTION (0800 353 284)
- Email electionsadvic@nzsta.org.nz

Kind regards,

NZSTA Elections Team