

2 November 2020

## 2020 parent trustee mid-term elections Board Chair and Principals Memo 10

Kia ora,

In [memo 9](#) we looked at:

- Nomination period is underway
- Monitoring the number of nominations received

This memo provides advice on:

- What to do after nominations close
- Encouraging your parent community to vote

### What to do after nominations close

Nominations are now closed for the recommended election date of Friday 4 December 2020. The next step for your board depends on how many valid nominations you have received and how many positions are available.

- If there are LESS nominations than the number of positions
  - The returning officer must declare all candidates elected
  - Any remaining positions will become casual vacancies and must be filled by a by-election or selection. For more information on casual vacancies see the [trustee election website](#) or [contact NZSTA](#).
- If the number of nominations EQUALS the number of positions advertised
  - The returning officer must declare all candidates elected
- If there are MORE nominations than the number of positions advertised
  - A voting election must be held.

### Encourage your parent community to vote

If your election is going to a vote, your returning officer will be preparing the voting papers to be delivered to all eligible voters.

It is important to remind parents about the importance of voting. A 'meet the candidates evening' is one effective way to do this. For more ideas see the [election planner](#).

Parents need to be aware of the tight deadlines around voting day. **Voting closes at 4pm on election day**. Posted votes must be received by the returning officer **no later than 5 days** after the election date. Late votes cannot be counted so you must remind parents of the importance of returning their voting papers as soon as possible.

Every eligible voter should vote to ensure that the elected board represents the community and has a good mix of gender, ethnicity, skills and experiences.. This can make a positive difference to your children's learning.

**Contact the NZSTA Elections Team**

Our team is here to support your board during the trustee elections:

- Trustee elections website [www.trustee-election.co.nz](http://www.trustee-election.co.nz)
- NZSTA Election Advice Line 0800 ELECTION (0800 353 284)
- Email [electionsadvic@nzsta.org.nz](mailto:electionsadvic@nzsta.org.nz)

Kind regards,

NZSTA Elections Team