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# Elections update



30 October 2018

## Memo 1: 2019 School Trustee Triennial Elections: Range of dates and recommended date

Kia ora,

NZSTA will once again be responsible for organising and supporting boards through the parent and staff triennial election process for boards of trustees.

### Range of dates

The Act requires the election to be on a date fixed by the board within the range of dates specified by the Minister by notice in the New Zealand Gazette. The Minister has now gazetted the dates within which the elections must be held. These are from 17 May 2019 until 21 June 2019.

### Recommended election date

**Friday 7 June 2019** is the recommended or “common” election date. This would allow both elections to be held during the school term and meet the time frame. Below are the deadlines if you're using this date (you can also use our [election planner tool](#)):

Event	Date
Select Returning Officer by	Wednesday 1 May 2019
Close Main Roll	Noon Wednesday 8 May 2019
Call for Nominations by	Friday 10 May 2019
Close Supplementary Roll	Noon Wednesday 22 May 2019
Nominations Close	Noon Friday 24 May 2019
Voting Papers Sent by	Wednesday 29 May 2019
Election Day (voting closes)	<b>Noon Friday 7 June 2019</b>
Count Votes	Thursday 13 June 2019
Board Takes Office	Friday 14 June 2019

### Next steps for boards

Given it is almost the end of the year, we encourage boards to give thought now to their succession planning, election promotion and who to appoint as returning officer. Ideally the appointment (and [letter of appointment](#)) is done at the board's first meeting of the year, along with setting the election date. If you need any help, please contact us.

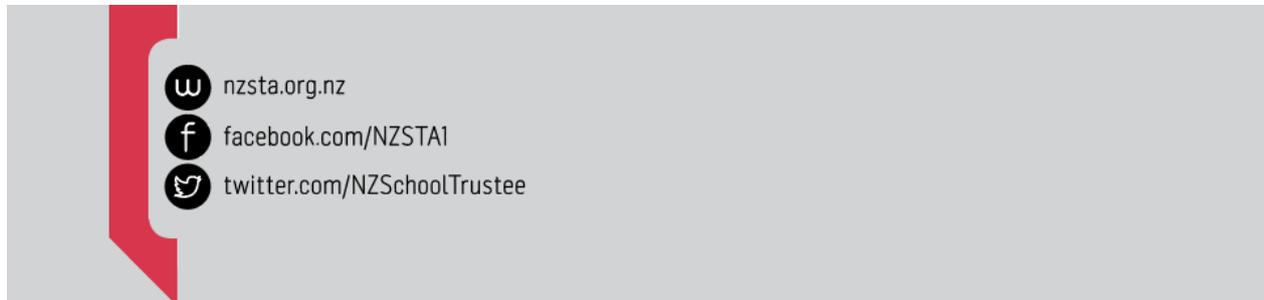
### Advice from NZSTA

NZSTA will be setting up a temporary dedicated team to deal solely with election issues from early in the new year. We will be sending board chairs, principals and returning officers updates on getting ready for the elections. In the meantime, the Advisory and Support Centre (ASC) team is available to assist with any queries you may have.

We will provide you with further advice as it comes to hand. You can email us on [electionsadvic@nzsta.org.nz](mailto:electionsadvic@nzsta.org.nz) or call 0800 ELECTIONS (0800 353 284).

Kind regards,

NZSTA Elections Team



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