



Elections update

09 April 2019

Memo 5: 2019 School Trustee Triennial Elections

Kia ora,

Time is ticking down to appoint your returning officer

If you have not yet appointed a returning officer please remember that you must do so 37 days prior to the election date. For those using the common election date a returning officer must be appointed by Wednesday 1 May 2019.

To appoint a returning officer, use our template [Returning Officer Letter of Appointment](#) and advise the returning officer to register at www.trustee-election.co.nz and enter the election date and the number of parent representative positions to be filled.

Do you know your board's constitution?


This is about the number of parent representative positions on your board. [Section 94 of the Education Act 1989](#) deals with the "constitution of boards". Generally, boards have 5 parent representative positions, but there are exceptions, and boards also have the power to increase or decrease the number of positions to no more than 7 and no fewer than 3. For more information on [working out the number of parent trustees](#) or [changing the number of parent trustees](#) see the trustee election website.

Election resources

There are a variety of election resources available on the [trustee elections website](#). You will also soon receive printed copies of a flyer that you can distribute to parents/guardians. These will help you to promote the election in your school community.

Kind regards,

NZSTA Elections Team

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