

Casual vacancy (s. 104) of elected trustee occurs,
e.g. someone resigns

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Within 8 weeks board decides how to fill vacancy

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Board resolves to fill vacancy by selection
Note: Board can use this option only if
it will still have more elected parent reps than those not
elected (i.e. those selected)

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Within 14 days of resolution board gives notice
in newspaper of decision
A * sample notice is available from our website

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If within 28 days of the official publication of notice at least 10% of
eligible voters object to the selection process the board
must hold a by-election

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If fewer than 10% of voters have called for an election the board
must select a person to be a trustee within 6 weeks of the end of
the 28-day notification period.

Note:
This person must submit a *signed eligibility attestation to
the board. This is kept on the board's files

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Board resolves to fill vacancy by holding a by-election

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Set date of election:
either - 15th Friday after vacancy occurred
or - earlier date (board must set this at least
6 weeks out from the election)

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Board appoints returning officer to run the by-election

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Set date for election:
either - 10th Friday after the end of
the 28-day notification period
or - earlier date (board must set this
at least 6 weeks out from the elections)

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Board notifies Ministry and NZSTA of new member
using *Appendix F

